



BIJOY KRISHNA GIRLS' COLLEGE, HOWRAH
A NAAC B++ Accredited, NCTE Approved College with CPE Status
Affiliated to University of Calcutta
5/3, Mahatma Gandhi Road, Howrah-711 101, W.B.

Ref.No.: Admn/B.Ed./ 9 /2026

Date: 21/09/2026

**INSTRUCTIONS FOR ONLINE DOCUMENT VERIFICATION CUM COUNSELLING
FOR ADMISSION**

You are hereby informed that the document verification cum counselling for the candidates of First Counselling List for Two Year B.Ed. Programme (Session: 2026-2028) will be conducted on 23.09.2026 Wednesday via online mode (Google Meet).

Read the instructions carefully-

- Candidates must **check their names in the First Counselling List** published on the College website.
- Candidates whose names **appeared** in the **First Counselling List** will be **called** for **Online Document Verification Cum Counselling on 23.09.2026**.
- The **Online Document Verification Cum Counselling will be conducted via Google Meet**.
- The Google Meet link will be sent to the **registered email ID** provided by the candidate in the "Online Application Form for B.Ed." between 4:00 p.m. to 5:00 p.m. on 21 September 2026.
- If any selected candidate from the 'First Counselling List' has any issue regarding their registered email ID, they must submit the Google Form <https://forms.gle/zwcug726mGTqf6PGA> by 2:00 p.m. on 22nd September, 2026.
- **All candidates whose names appeared in the 'First Counselling List' must attend the Document Verification Cum Counselling without fail. Attendance of all candidates will be taken and recorded through a voice call and Google Form during the online verification.**
- Candidates whose names appeared in the First Counselling List but do not attend the counselling session will not be considered for inclusion in the Waiting List or for subsequent counselling cum admission process.
- **Candidates must keep their video cameras switched on throughout the meeting.**
- Candidates must join in the Google Meet Link using that **registered E-mail ID** only, which they have mentioned in their 'Online Application form B.ED.'.

- All candidates are informed to join carefully through the Google Meet Link separately given for the three Pedagogy groups:
 - 1) Language (Table- 1) : Bengali, English, Sanskrit
 - 2) Social Science (Table- 2) : Geography, History, Economics, Philosophy & *ST
 - 3) Science and Mathematics (Table- 3) : Physical Science, Life Science, Mathematics
- *ST candidates from all pedagogy groups will join through the link of Social Science Pedagogy group (Table-2).
- Candidates must join to the particular meeting link accordingly to her own subject and pedagogy group.
- Candidates must keep ready all the original documents and certificates that they have mentioned/uploaded while filling up the application form and must produce them before the concerned authority during the online verification through Google Meet, whenever required.
- Candidates must ensure their presence during the online verification and cooperate with the verification process.
- After the online verification, only the **verified and selected candidates will be called to the College on 24.09.2026 for physical verification of documents.**

The candidates must keep the following original documents with them, while joining the Google Meet for Document Verification Cum Counselling, as well as for the physical verification.

- Aadhaar Card as Photo Identity Proof
- 10th Class Certificate/Admit Card for Age Verification.
- Registration Certificate of the University of Calcutta, if the candidate applies as a CU applicant.
- Marksheet of Class X.
- Marksheet of Class XII.
- All Semester Marksheets of B.A./B.Sc.- Pass or Hons./B.E./B.Tech.
- All Semester Marksheets of Post Graduate.
- OBC Certificate, if applicable. (Revalidated OBC Certificate needed for those Candidates who have submitted OBC Certificates dated before 18.05.2026.)
- EWS caste Certificate (issued after April, 2026), if applicable.
- SC/ST caste Certificate, if applicable. (Digital certificate number require)
- PWD certificate, if applicable.
- Proof of Nationality (Voter's Card/ PAN Card/ Driving Licence/ Passport etc).

Dr. Karabi Mitra

Teacher in charge
Bijoy Krishna Girls' College, Howrah